

## Operations and Maintenance

### Operations and Maintenance Worksheet – Setting Goals

<b>Vision:</b>				
Greening Targets	Baseline	Goals		
		Short-Term (0-1 year)	Mid-Term (1-5 years)	Long-Term (5 years +)
Landscaping	Are native plants used extensively or rarely? Is integrated pest management used? What fertilizers, pesticides are used? What is total water use for landscaping and type of irrigation systems, if used?			
Hazardous Waste	Does the park comply with all hazardous waste requirements? What steps have been taken to reduce use of hazardous materials, generation of hazardous waste? What is the total quantity and type produced?			
Solid Waste	What is the total quantity of solid waste for disposal? By type (office, C&D, etc.)? What reuse, recycling, other waste reduction programs are in place and for what materials?			
Water	What is the total quantity used and for what purposes? Are there water conservation programs in place?			
Energy	How much energy does the park use and from what sources? For what purposes? What energy efficiency and conservation programs are in place?			
Janitorial Services	Are any green cleaning products and procedures used?			
Building O&M	Are green products used in renovation (e.g., paints)? Do any facilities have post-occupancy O&M best practices plan with schedules listed, products, etc.? What % facilities have metering and monitoring devices installed? what type?			
Vehicle Fleet O&M	What green practices and products are used in vehicle maintenance and repair? Biodiesel and other biobased products? Retread tires? Re-refined oil? Reusable canisters? Green lubricants?			
<b>Cross-Cutting Goals</b>				
Education/ Interpretation	Is there any mention of existing green O&M in interpretive programs?			
Training Needs	Have staff received training on new green O&M practices? Have O&M staff been involved in Green Charrettes or Workshops?			
Procurement	What is the role of O&M staff in procurement for their operations? Are there green procurement policies in place? barriers?			

## Operations and Maintenance Worksheet – Developing Strategies

Greening Targets	Strategies	Opportunities and Barriers	Champions	Schedule	Success Indicators
Landscaping					
Hazardous Waste					
Solid Waste					
Water					
Energy					
Janitorial Services					
Building O&M					
Vehicle Fleet O&M					
<b>Cross-Cutting Strategies</b>					
Education / Interpretation					
Training Needs					
Procurement					